



# Captain of Ports Department

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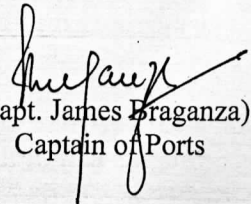
No. C - 23011/SPG/1476

Dated: - 02/06/2020

## CIRCULAR

### **Sub:- Standard Operating Procedures/Protocols (SOP) for controlled crew change (Sign On/Sign Off).**

1. Barges coming to Goa from Indian Coast, harbour and Exclusive Economic Zone (EEZ), the seafarers are required to undergo COVID - 19 test, if found to be negative they can be signed off and if found positive the health authorities will admit them to the COVID Hospital as per the Directorate of Health, Government of Goa guidelines under intimation to Captain of Ports Department, Panaji/Mormugao. The owners need to pay the fees required to carry out the COVID - 19 test.
2. Seafarers serving on board barges, tugs, pilot launch, mooring boats etc. which are operating exclusively within port limits, they are to be treated as port staff and necessary quick clearances and facilitation shall be provided by the ports for crew changes as applicable.
3. Owner/Agent/Master of barges/vessel shall ensure that all Indian seafarers serving onboard shall maintain daily records for temperature, pulse, blood pressure and respiratory rate.
4. If the vessel wishes to stay at anchorage, it is the responsibility of the owner/agent/master to ensure the crew does not disembark to go ashore. However, if for any reason wants to disembark, then they should follow the above health protocol.
5. As long as crew is on board the owner/agent/master should ensure supply of provisions and fresh water by maintaining hygiene standards at all times.

  
(Capt. James Braganza)  
Captain of Ports

#### *Forwarded to:*

1. COP Dept. Website.
2. All Barge Owners.
3. The Goa Barge Owners Association, Vasco-da-Gama, Goa.
4. The Goa Mineral Ore Exporters Association, Panaji.
5. The Directorate of Health Services, Campal, Panaji - Goa.
6. The Collector, North Goa District, Panaji - Goa.
7. The Collector, South Goa District, Margao - Goa.
8. The Mercantile Marine Department, Mormugao
9. The Dy. Conservator, M.P.T. Mormugao.
10. The Director of Information & Publicity, Panaji
11. The All India Radio, Panaji.
12. The Supt. Of Police, Marine Police, Panaji.
13. The Dy. Captain of Ports, Mormugao - Harbour.
14. The Hydrographic Surveyor, COP, Panaji - Goa.
15. The Radio Officer, Captain of Ports Department, Panaji - Goa
16. The River Navigation Department, Betim.
17. The Secretary (Ports), Secretariat, Porvorim.
18. The Chief Secretary, Secretariat, Porvorim.
19. OSD to Hon. Minister for Ports, Secretariat, Porvorim.
20. Office copy.
21. Guard file.